

RECTOR'S REPORT

I write this report on my twenty-first day on the job. I have been part of the Christ Church Bells Corners community for three weeks and I am already very thankful for the parish community and feeling very blessed to be with you all.

I of course am not able to reflect on the ministry of this place in 2023 from a first-hand perspective but I can say, as the official newcomer, that it is clear there is an amazing and dedicated group of people who continue to make this church a vibrant and busy place of worship, prayer, formation, outreach, and community engagement. Each day, as I learn more about our community and its ministries, I get more and more excited about the potential we have for our work ahead.

I realize that 2023 was a time of great change for this parish. With Kathryn's departure in August, after over ten years of ministry, and the ongoing delays at Hollyer House the year had many challenges. We give thanks for Kathryn's ministry and wait in hope and expectation for the imminent final building approval that will enable us to welcome a new community of residents who will call Hollyer House home.

I offer my gratitude to Bishop Peter Coffin and the Rev. Margo Whittaker, along with the Rev. Mike Gibbons, who provided supportive leadership in the time of transition between August and January. We send Margo with our blessings as she continues her vocation in other places within our diocese and I am very happy to say the Rev. Mike and Bishop Peter who will continue to provide leadership and support to our parish in the months and years ahead.

I hope that you are as excited as I am about our future work together. As I mentioned in my response letter that I wrote when I indicated my belief that God was calling me to join Christ Church Bells Corners;

"As a priest, I can think of no better time to part of God's church. There are exciting days ahead for our diocese, our parishes, and the Anglican tradition as a whole. Yes, the future will surely look different than the past. Undoubtedly transformation will not always be easy. Yet, we can be assured of God's presence in all that we do and look with hope and excitement as God calls us in to that future. It is my prayer that our community works together with commitment, compassion, dedication, joy and laughter along the way to ensure that the love and compassion that Jesus offers is shared with all."

I offer my heartfelt thanks for all of the work that has happened throughout this past year that is reflected upon in the reports enclosed in this Vestry Book. I am inspired by the amazing leadership in this place and look forward to the years ahead.

Yours in Christ,
Monique+

ASSISTING PRIEST

It has again been my honour to serve as Assisting Priest at CCBC during 2023. Again this year I was focussed on liturgies and administrative support to the Rector. A significant project with which I was involved in the spring and early summer was the replacement of chairs in Foundation Hall. While the previous blue chairs had given great service for many decades it was time to refresh and renew the worship space with chairs better suited to the needs of a worshipping community. Thank you to everyone who donated to the chair fund. I would also like to express thanks to all those who came to help with the disposal of the old chairs and the installation of the new ones – this was no small feat on hot summer days! At the same time as the new chairs we also introduced the new music resource “Sing a New Creation”, the Anglican Church of Canada’s hymn book supplement designed to accompany “Common Praise”. This new resource has enhanced our music ministry, thank to you all who have donate towards the cost of their purchase, as well as to those who have embraced learning new pieces.

I look forward to continuing to support the parish under the leadership of our new Rector the Venerable Monique Stone and all that the parish will do in 2024.

Blessings,
Mike+

WARDENS

This past year has been busy at CCBC as we started to get back to “normal”. Worship services were in person as well as live-streamed, children and youth activities started up again, the funeral ministry once again provided receptions, and other committees continued to support our parish. Reading all the committee reports gives one an idea of all that is done by many parishioners. It is indeed the work of the collective whole in our parish that enables CCBC to provide the programs and ministries that are offered.

A major strength has been the continued strong clergy team that we have at CCBC. This past year we gave thanks for and celebrated Kathryn's ministry with us these past 10 years. Kathryn's strength is her compassion for all, which was evident in her leadership style and in her pastoral care. Kathryn had an impact on CCBC. It was hard to say goodbye, though it was appropriate to say goodbye with a potluck lunch and to wish Kathryn well at All Saint Westboro. We give thanks for Mike's continued ministry with us. His leadership and advice have been invaluable. We are grateful and give thanks for the leadership of Bishop Peter, who was our interim priest for a few weeks. We welcomed Rev Margo Whittaker in September and give thanks for her ministry with us these past few months. We wish Margo well in her future endeavours. We welcome the Venerable Monique Stone in January as our new Rector and we look forward to her ministry with us. We also give thanks to Deacon Tamara Connors as she has continued to lead us in adult education as part of the Bible Cafe.

We are grateful that this year there were quite a few musical offerings from both the junior and senior choirs. We give thanks to Pat Haunts for her 35 years of ministry as the Junior Choir director. We celebrated that ministry with a wonderful service in June. We welcome Lily Frampton as the new Junior Choir Director and her ministry with them.

This past year we had a one-year strategic plan which was: a) Developing a learning centre; b) Serving the local community, specifically putting together welcoming packages for our new neighbours at Hollyer House; c) Reinvigorating the youth program. The development of the learning centre was put on hold with Kathryn's leaving. Thanks to the Welcoming committee, the welcoming packages have been put together and will be delivered to the new tenants as soon as Hollyer House is open. As for reinvigorating the youth groups, the plan is to have 2 groups – a junior and senior youth group. These groups will meet monthly on a regular basis. Though this was a one year strategic plan, we believe that we will continue to pursue activities in these 3 areas over the next year.

Another major strength at CCBC, is our staff who support this parish and without whom it would be difficult to function. We are truly grateful for our parish administrator, Susan Whitton, who continues to provide excellent support, not only to the clergy but to the whole parish. The Church School continues to be an energetic and vibrant part of the life of CCBC thanks to Megan Sproule-Jones, Director of Children's Ministries and all those involved in supporting the church school. We are blessed to have a strong musical director in Kellina Gehrels and we give thanks for her ministry with us. Kurt Bott, our custodian has been with us just over a year and we are very thankful for his services.

This past year Ken Peake and Monty McGuire took on the roles of outdoor facilities coordinator and indoor facilities coordinator respectively. Thanks to them and the facilities committee for ensuring our building and facilities are well kept. We give thanks to all the committees of this parish who work tirelessly to provide programs and ministries to our parish. We are truly blessed to have talented parishioners serving the needs of the parish.

We look forward to 2024 and what it will bring and where God will lead us. There are always many opportunities to get involved in new endeavours or existing committees. If there is something that interests you, please speak to any of the committee leads, parish council members or clergy.

Respectfully Submitted,

Sharron Hamilton – Rector's Warden
Janice Bertrand – Deputy Warden

Donna Bright – People's Warden
Patrick Waterman – Deputy Warden

PARISH COUNCIL

Parish Council met 9 times since the last Vestry. We met nine times in 2023/2024: March to June and September to January 2024. The Agenda and Minutes from the meetings are held in the church office files. Each committee reported at least once during the year, except for the Finance Committee, who reported quarterly. Parish Council continues to play a vital role representing the needs of you, the members of Christ Church Bells Corners. The Nominating Committee, led again by Marni Crossley, was asked to fill the elected and assigned positions for 2024. We thank everyone who prayerfully considered their roles in the parish and agreed to return. We would like to thank Patrick Waterman for stepping in as Deputy-Warden and being available every Sunday morning for the 8:00 a.m. service. We also thank Lily Frampton for her leadership with the youth as she moved into the Junior Choir director position. We would also like to recognize Caroline Fitzpatrick, who will be stepping away as M&O Chair after many years of service to this committee. This leaves a position open that I hope you will prayerfully consider volunteering for. We are indebted to Heidi Pizzuto who continues to act as the secretary for the meeting and thank her for all her amazing work.

I would like to thank all of the dedicated members of Parish Council for sharing their gifts with us.

Respectfully Submitted,
Donna Bright (People's Warden)

ALTAR GUILD

Altar Guild is a group of parishioners dedicated to the service of preparing the sanctuary for worship. At Christ Church Bells Corners, we are fortunate to have enough members to have five teams. Some of the members have served for several decades; others for just a short time. Some members, for health reasons, are no longer as active as they once were. We are grateful for their participation whenever they are able to join us.

The current team leaders are Gail Cook, Bonnie Frost, Jean Gulyas, Sharron Hamilton, and Shirley Smith. Each team takes its turn to look after Eucharist vessels, linens and supplies, as well as beautifying the sanctuary with floral displays. Liturgical colours are changed in accordance with the traditions of the Anglican Church. Preparation for special services – Christmas, Easter, Thanksgiving, baptisms, weddings and funerals – require significant attention to detail by the Altar Guild members assigned. As I begin my eighth year as Altar Guild Leader, I acknowledge with gratitude the opportunity to coordinate the important work of Altar Guild in consultation with Clergy, and to work with the dedicated and skilled members of this ministry.

In 2023, we hosted representatives of the altar guilds in the Diocese of Ottawa. The Annual General Meeting of the Anglican Diocese of Ottawa Altar Guild was held at Christ Church Bells Corners on October 14th. Bishop Shane Parker celebrated Eucharist in the Chapel, assisted by Rev. Margot Whittaker. Following the business meeting and lunch, Rev. Kathryn Otley spoke on the sanctuaries of the Holy Land.

If anyone is interested in joining this wonderful ministry, please speak to a member - arrange to join a team one day (on a Friday or a Saturday) to observe what is done when a team is working through the list of weekly tasks; or on a Sunday, when the focus is on the setup and cleanup of the services in the Chapel and in Foundation Hall.

Respectfully Submitted,
Sheila Dunlop (Altar Guild Coordinator)

AV TECH TEAM

The AV Tech team provides sound and equipment support for services in Foundation Hall, including the YouTube live-streamed services every Sunday at 10:00 a.m. Despite the pandemic being officially over and in-person worship being available at CCBC, there are still scores of remote worshippers every week for the streamed service, either during the live or

after the fact, and not just from our local area. It is also a popular means of reviewing a sermon or repeating the pleasure of listening to a well-executed anthem. It has become an essential outreach Ministry. Live-streams were also provided for some funerals in 2023, which was particularly helpful when family and friends were far from Ottawa or unable to attend in person for other reasons.

This team was also responsible for the physical setup for the choir and instrumentalists, wiring the new chairs for lapel microphones to feed into the hall sound system and live-stream, as well as adding the beautiful grand piano on loan from Kellina Gehrels.

The AV Tech Team consists of five core members who operate the video cameras, run the soundboard and control the on-screen words of the liturgy each week, and another six or seven members who help out on an occasional basis. New committee members are always welcome and training is provided. Our goal is a team of sufficient numbers that any one member will only be on deck once or twice a month. The position of moderator, during the live stream, remains vacant so far; this would be a person who could respond to comments and questions from remote participants in real-time.

As ever, we deeply appreciate the support of the clergy in this developing outreach Ministry.

Respectfully submitted,
Rob Hubbard (AV Tech team)

BELLS CORNERS UNION CEMETERY

The Cemetery, founded in 1853, is a joint responsibility of Christ Church Bells Corners (Anglican) and Bells Corners United Church. It is a heritage property and a registered charitable organization, operated by the Bells Corners Union Cemetery Board under the Funeral, Burial and Cremation Services Act 2002 of Ontario.

The Board consists of Keith Bailey (Co-Chair), Trevor Morrison and Pierre Dugas of the United Church and Cathy Ginn (Co-Chair), Bill Irwin (Treasurer), and Colin Franklin representing the Anglican Church. The Ministers from the two churches are ex-officio members of the board. The Ven. Kathryn Otley of the Anglican Church has been reassigned with Rev. Margo Whittaker as Interim Priest-in-Charge for the remainder of 2023 and Ven. Monique Stone replacing her on Jan 16, 2024. Rev Kim Vidal represents the United Church. The Board met once in 2023 by Zoom. Other business was conducted by e-mail and phone. Revenue in 2023 (compared to 2022) was \$7,165 (\$8,968) with expenses of \$6,236 \$(4,955). There was one interment of cremated remains in 2023.

Revenue		Expenses	
Donations	\$3,110	Grounds	\$3,790
Interment Fees	\$ 500	Hedge Trim	\$1,895
Investments	\$3,555	Administration	\$ 551
	<u>\$7,165</u>		<u>\$6,236</u>

The Memorial Service was held on September 17 in the Chapel at Christ Church Bells Corners. The Reverend Kim Vidal performed the Service, with about 35 people attending. The Board has been continuing the planning for the installation of a Columbarium. We have made the decision to install one 32-unit Columbarium unit initially, with the option to install up to two other units at a later date. We are now working on the logistics and financials for the purchase and installation of this initial unit. We are working to have this completed as soon as possible in 2024.

New entrance signs were installed in the fall on each of the gates. In addition, an updated and more accurate map was placed in the Kiosk. The signs and the map include a QR code which allows visitors to see the detailed maps showing the location of their loved ones.

The grounds were well-kept by Glen Soubliere, sub-contractor for Kare-Mor Ent. Co. Ltd. Pierre Dugas’ help with the interment was much appreciated.

Thanks to our Treasurer Bill Irwin who prepares our Annual Financial Report and reports to Revenue Canada and the Registrar of Cemeteries in Ontario.

Keith Bailey and Catherine Ginn (Co-Chairs)
 Email: bellscorners.unioncemetery@gmail.com

CHURCH SCHOOL

The Church School continues to be an energetic and vibrant part of the life of CCBC. Megan Sproule-Jones, Director of Children’s Ministries, continues to provide strong leadership for our volunteers and families. Our teaching team consists of six volunteers – Megan Sproule-Jones, Diane d’Entremont, Wendy Lambie, Bill Lewis, Lisa Carter-Chisholm, Erin Coffin and Donna Bright, and we are supported by five members of the Church School Support Committee – Janice Bertrand, Gail Cook, Susan Whitton, Kendra Becking, and Donna Bright. Currently our registration stands at approximately 27 children.

We were excited to return to our Ash Wednesday full-day program for children ages 3 to 13 in 2023. We partnered with St. John the Apostle in Kanata for a day of reflection and activities, including meditation, an Alleluia scavenger hunt, burning of last year's palm crosses, cupcake decorating for the workers at Hollyer House and prayer writing. The 13 children in attendance created a thumb print cross that was proudly displayed in foundation hall during lent along with their Lego creations from the day.

During Lent, we explored several parables: The Lost Sheep and the Lost Coin, the Good Samaritan, and the Forgiving Father to name a few! These lessons were reinforced with some fun science experiments, the difficulty of building a house of cards on a rough carpet and a smooth table and maybe a balloon or two.

Due to a power outage, our Good Friday children's service had to be cancelled. On Easter Sunday, we rang the clergy in with bells of joy during the 10 a.m. service and after retrieving our "Alleluias" from their secret hiding place, went upstairs to prepare the Resurrection Pastries for the coffee hour.

At Pentecost, we celebrated the birth of the church with a party outdoors around the Lychgate, which was decorated with streamers and balloons for the occasion. Each child made a tongue-of-fire headband to wear and took home, with excitement, a party "loot bag" filled with surprises to remind them of the Holy Spirit.

Formal classes ended in late June after a planting day on June 11s, when the children planted flowers and tomatoes and cucumbers and helped to water the gardens around the church. Our focus for June was the Eucharist – the family meal of the Christian church. We learned about the meaning of the sacrament, what we do to prepare, and how we receive the bread and wine.

We began our summer program in July and once again, we offered families activity baskets in the Welcoming Square for the children to pick up on their way into the service. These baskets contained a bible story and several quiet related activities related to the story themes. Big thank you to Fiona Grant for preparing them each week!

We started September introducing ourselves to new friends, sharing stories of the summer, playing games and designing personalized covers for our new church school binders. Each child now has a binder in which they can place unfinished activities or other materials that we've shared together on Sunday mornings.

On October 1st, the Church School Story Tellers and Shepherds and the Church School Support Committee participated in a commissioning ceremony during the 10 a.m. service.

Throughout the fall, we have been focusing our learning on the book of Genesis. Each week we explore new passages about creation. For Thanksgiving this year, we focused on celebrations around the world and the children made 3 of those dishes which were shared during coffee hour after the 10 am service.

On December 3rd, we held an intergenerational activity day in Foundation Hall. The Nativity story was shared and came to life through stations designed to reinforce the story. Each family assemble an Advent Chain, made ornament with stars, decorated Candy Cane Cookies, made Christmas Cards for the Canadian Armed Forces, went on an obstacle course, played Christmas Carols on handbells and, of course, had their pictures taken in the "Selfies in the Stable" area.

We are grateful for the incredible support of our clergy: The Venerable Kathryn Otley, Reverend Margo Whittaker, and LCol. the Reverend Mike Gibbons.

Respectfully Submitted,
Donna Bright (Church School Committee Chair)

FACILITIES – INDOORS

Accomplishments

- Annual Fire Safety Test and monthly safety checks performed
- Minor cosmetic repairs completed as required (Chapel floor tiles, Feather Box, minor paint and patching)
- Painting of Rectors Office
- Completion of Greening Sacred Spaces Survey and Grant submission
- Review of HVAC maintenance contract (frequency)

Planned

- Review of evacuation and safety procedures
- Painting of upstairs hallway
- Replacement of wall sinks on second floor
- Review of interior facilities needs. (Warden/ Rector?)

Respectfully Submitted,
Monty McGuire (Indoors Facilities Chair)

FACILITIES – OUTDOORS

Job 1: **Snow Removal** The total snow cost of the parking lot is \$14,400, with 60% of this cost is going to the church and 40 % to the Hollyer House. The payments were spent on November 1, 2023 and January 1, 2024. We have a three- year contract for Pro-Zones Co.

Job 2: **Painting the Lychgate Columns** The top-part (the crossbeams from column-to-column, all white colour) and Lychgate were painted, excluded the high "rafters".

Job 3: **The Lychgate Columns-at risk of falling** A part of the columns most closely to the main doorway was 25-30 % off vertical and was a danger waiting to happen. We positioned two 6"x6" posts 90 degree to hold the columns in place. Then, we installed two guy-wire set-ups with using two 4 ft. steel rods rammed into the earth.

Job 4: **Painting Exterior Windows and Railing** First, the painting was applied on 3 window trims close to the main door and travelled around the corner to the office window borders. Second, the railing (the ramp instead of the main stairs) was re-stained and repaired.

Job 5: **Outdoor Lights** All outdoor lights are "on" at the right time, except one. One option is to replace this light fixture and another identical light, too, as they're old and frail.

Job 6: **Entrance to the Chapel** This is a major purchase at the Chapel, including the removal for the steps and the landing. Michael Whittaker from his company put his estimate as \$6384. We will be finding another estimate or two in the springtime.

Job 7: **The Main Entrance Retaining Wall and Stairs** This job is extensive with all or most 6"x6" posts removed and lay-of-the-land is changed markedly. Peter H. said that this project will cost roughly \$100,000.

Last but not least, we had an accident on our parking lot. The lovely lady left the building, went on the top of the main stairs, turn right and tumbled into the construction site. She did not have any broken bones but she had a good gash. Warlyn Construction put the earth to the curb-level. We installed the 6"x6" post to block entry and placed a "Danger" sign on it.

Respectfully Submitted,
Ken Peake (Outdoors Facilities Chair)

FUNDRAISINGARTS & CRAFTS SALE

The parish tried a new fundraiser, hosting a de-stash/re-stash arts and crafts garage sale on Saturday, June 10, 2023. Participants rented a table for \$20 and the event was widely publicized on social media. There were about 20 vendors, offering paper crafts, sewing, needlework and other items. There was very good attendance from the public. We raised \$758 as a few vendors donated their proceeds to CCBC. The majority of vendors were from the general public and they had a very positive experience and asked that we host another. Overall, it was a reasonably good fundraiser as it generated funds but only required minimal volunteer hours from parishioners.

Respectfully Submitted,
Karen Daley

GARAGE SALE

The indoor Garage/Yard Sale was held on November 4, 2023. Foundation Hall was packed with donations covering all 26 of our long tables. We earned about \$1,100.

Set-up was accomplished over three days with about 20 volunteers taking shifts, and tear down took about three hours. Remaining kitchen appliances went to Matthew House. The Mission on Robertson Road came to help us pack the remaining leftovers all of which they took.

A full report on the event went to Parish Council in November. Parish Council may wish to consider whether \$1,100 profit justifies all the effort. The convenors are willing to coordinate the event next fall, provided many of our streamlining recommendations are accepted.

Respectfully Submitted,
Lisa Bourdage and Colleen Mayo

HOLLY DAYS BAZAAR

It was my privilege to have chaired the Holly Days Bazaar this past year 2023 along with the support of Peter Hunt, Shirley Smith and Paula Ennis! The planning began in June with the initial meeting of the coordinators to ensure commitment to the areas! Through the

summer, advertisements were included on the weekly parish email reminding the parish of the event and to set aside some their their jams and jellies and treats. The group met twice through the fall to go over protocol and space distribution! The big day arrived with great excitement as each table coordinators each brought in their beautiful contributions which made the event such a success. The total income for the Yard sale, Book sale and the Holly Days Bazaar was \$14,921.38, all for which we were very grateful!

Respectfully Submitted,
Marni Crossley (2023 Holly Days Bazaar Chair)

HOLLYER HOUSE – THE BELLS CORNERS AFFORDABLE HOUSING PROJECT

Since we last reported on the progress of Hollyer House, an exceptional amount of work has been completed, a large increase in donations were received, and our vision of a completed affordable housing community is within our reach. Hollyer House stands at the forefront of efforts in our Diocese and across our city to address the critical issue of providing affordable living to individuals and families who are urgently seeking a place to call home. Inspired by the legacy of our own John Hollyer, a dedicated CCBC member, we are transforming the concept of Hollyer House into a reality.

Milestones since Vestry 2023

Dec 2022 – Feb 2023:

Beginning of interior framing, drywall and window installations. The exterior vapor barrier was added. We had raised over \$950,000.

March – May 2023:

Progress included HVAC, electrical, and plumbing. Kitchens in individual units began installation. Our fundraising reached \$970,000.

June-August 2023:

Continued with painting common areas and main lobby, along with exterior brickwork and siding. Parking lot completed. Fundraising increased to \$990,000.

Sept-Nov 2023:

Completed brickwork, siding, and began exterior hardscaping. Kitchen appliances and flooring were installed, FAMSAC & WOCRC moved in, and financially, we surpassed the \$1 million raised, marking a significant milestone in our journey.

December 2023:

Celebrated the completion of an accessibility ramp, supported by the Anglican Foundation of Canada. Over \$1.1M raised.

January 2024:

Building complete; awaiting municipal building approval certificates.

We invite everyone to help us reach our financial goal of \$1.6 million. Please reach out to ask any questions or to arrange a tour of the Hollyer House. Together, we are building more than homes; we are nurturing a community of compassion and inclusion.

Respectfully Submitted,
Cathy Séguin and the Hollyer House team

JUNIOR & INTERMEDIATE CHOIRS

"Praise the Lord, for the Lord is good; sing to his name, for it is pleasant." Psalm 135:3

The junior and intermediate choirs have had a busy, but exciting start to the church year with performances at the 10 o'clock services for Thanksgiving Sunday, Remembrance Sunday, Advent II, and Christmas Eve! They have also been adjusting well to having me as their new director since Pat's retirement last June. It was wonderful to have both the junior and intermediate choirs together for Christmas Eve. Some parishioners said that their favourite Christmas Eve service is the family service because of the special music that the junior and intermediate choirs sing, which was lovely to hear! While we've had some members leave the junior choir since last year, we still have a strong group of 8 dedicated members of the junior choir, and 4 dedicated intermediate choir members. I know how much time and effort they need to commit to the choir, and they've sounded better and better as the season has progressed. I'm very excited to hear how they sound later this year!

We appreciate their dedication in attendance, and in their musical offerings, both at choir practices and Church services. Many have a number of extra-curriculars going on, as well as balancing their schooling. Thank you so much for the CCBC community for supporting them as they contribute their musical gifts to the church, and I must extend a special thank you to all of our junior choir parents for bringing their kids to church on Thursday nights, and for services, no matter what the weather!

I'd also like to thank Kellina Gehrels and Donna Bright for their musical talents and skills, and to our 'Choir Mom' Susan Whitton who has helped look after choir gowns for us. We simply couldn't do it without the support of all of these wonderful people, so thank you very much!

Right now, we are preparing special anthems for Easter Sunday, Earth Day, Mother's Day, and spring. We are excited to be singing two anthems together with the senior choir, which is always a special highlight of the year. It's been a lot of work, but we are excited to continue sharing the good news of God with you all through the gift of music. This report ends with an open invitation for anyone interested in singing with the junior and/or intermediate choir to consider joining us on Thursday nights for rehearsals, and on special Sundays for performances. New members are always welcome and greatly appreciated!

Respectfully Submitted,
Lily Frampton (Junior & Intermediate Choir Director)

SENIOR CHOIR & MUSIC MINISTRY

We've now settled back into our previous position on the choir risers, repositioned the musicians and added a grand piano. This involved an overhaul of the sound system including new low-profile microphones for the choir. A big thank you to Rob for putting in so much time and effort to make that all happen, and to Rob and the tech crew for all their work to make everything sound good and to give access to the church services to those who are watching from their homes. I think that's such a valuable service to offer accessibility in that way.

We had a good fall and advent season, aside from the cancellation of a collaborative choir event as a fundraiser for OWECC due to bad weather. This would have been the first multi church choir concert we would have attended in many years, and I hope the opportunity comes again soon.

Thank you to those in the choir for your dedication and your wonderful singing, and thank you Colin, Donna and Lily for making music with me.

Respectfully Submitted,
Kellina Gehrels (Music Director)

SIDESPERSIONS

Another year has passed and we have been blessed to attend in person for regular services on Sunday at 8:00 am in the chapel and at 10:00 pm in Foundation Hall. In addition, there have been all those special services at Lent, Easter, and Christmas. Although Covid is still

with us, we are able to attend church without wearing a mask. It is such a joy to see familiar faces and those smiles. However, we are still not at the point of hugging during "the peace".

As sidespersons, we have seen some changes which have impacted our list of duties. We certainly welcomed the purchase of the new chairs, which are so comfortable. On the practical side, they have a tray underneath for our BAS and hymn books. This means we no longer have to spend time putting out these books at the entrance to Foundation Hall before the service. There are still the weekly bulletins to be folded and the hymn board to be prepared to reflect the order of service for the day. Recently, we have been requested to light the altar candles before the start of the 10:00 am service. However, we are not required to ring the church bells in the chapel.

The offertory is still being collected with the donations being counted by two sidespersons ready for deposit to the bank. It is always important to have at least one sidesperson on duty, in the narthex, to keep an eye on the entrance to the church and the coatrooms. This is for security reasons. All this adds up to the necessity of having 4 sidespersons on duty for the 10:00 am service. With family commitments and sickness, we often find ourselves down to two sidespersons. Fortunately, the duty warden is always there to assist and we can always rely on one of our faithful parishioners to step forward and help out.

I am eternally grateful for all who serve as sidespersons at both the 8:00 am and 10:00 am services. Your love for all who enter the sacred space of our church means so much. And, on a personal note, I wish to thank all those who stepped forward this Christmas Eve when my sidesperson team was missing in action owing to family commitments and testing positive to Covid. As we continue to serve, I give thanks to God for the precious gift of each other. May we all be blessed by the grace of God in this New Year.

Respectfully Submitted,
Ian Balfour (Sidesperson Co-Ordinator)

WEST OTTAWA INTERFAITH BRIDGE (WOIB)

This group from the three churches and one mosque on Old Richmond Road was busy this year, our sixth. In addition to publicizing each other's parish events, we held a Winter Gear Collection and gathered over 25 bags of new and gently used outer clothing which were delivered to The Mission. Our major educational event was a panel discussion on Death, Funerals, and Supporting the Bereaved. The three rectors and the Imam from our

congregations spoke about the traditions of our faith communities as they are practised in the greater Bells Corners area. Our annual dinner was held at Jami Omar and attendees sat at tables with members of two or three other congregations.

In 2024, in addition to having an annual dinner and collecting warm winter clothes, we hope to include a synagogue among our numbers, run two educational events, and organize tours of our worship locations.

Respectfully Submitted,
Colleen Mayo

YOUTH

The Youth Group met virtually in January of 2023, led by Lily Frampton, to decide on their M&O allocations for 2023. Those allocations were:

World Vision (sponsoring 2 children) \$1000

Roger Neilsen House \$250

Youthnet (mental health support for youth in Ottawa) \$250

FAMSAC \$250

YMCA National Capital Regional Transitional Family Housing Program \$250

Cancer Research \$250

Salvation Army \$250

The issue of attendance and lack of engagement continued into this year, despite of the valiant efforts of Lily.

When Lily accepted the position of Junior Choir Director, she then had to step away from her duties as Youth Leader. In June, Lily, The Venerable Kathryn Otley, Megan Sproule-Jones and I sat down to come up with goals and an action plan regarding both the Junior (Grades 3-5) and Senior (Grade 6 and over) youth groups. We formulated a plan of action for both, and Susan and I are spearheading this until a Youth Leader can be found.

The Junior Youth group now meets on the first Sunday of the month from 11:30 am to 1 pm. We have a set schedule that was sent out in an in an email to all the youth age parents in the parish. The youth will come together on these Sundays for fun and fellowship. There is a hot lunch provided by volunteers and there will be games, treasure hunts, singing and other activities designed to give them a change to deepen their friendships with each other and feel at home in their church. One parent is required to volunteer each month to assist the designated leaders to run a safe and happy event. The

first event happened on November 5th with the youth venturing out into the graveyard on a hunt for a specific person based on the clues given. They re-created a lovely headstone that was on display in front of the altar for Remembrance Day.

The Senior Youth will follow the same model. This group will meet on the last Friday of the month at 5:30 and will prepare and enjoy a shared meal followed by activities of their choosing. This program provides a fun, creative and unique culinary experience where youth learn basic cooking techniques, kitchen safety, how to follow a recipe and clean up afterwards. As always, the youth are encouraged to bring a friend. The leadership for this youth group will be a guest chef who oversees the kitchen and meal preparation and, at this point, myself. The response from the chefs who have been approached has been amazing. Our hope is that Reverend Monique Stone will participate in this evening with the youth as well.

The first Senior Youth event with a guest chef was in November. The youth prepared all of the ingredients for Spring Rolls. They cut and cooked chicken and prepared the vegetables for the dinner. They also make the sauces to accompany the spring roll and a salad to go with the meal. Thank you to Nadiah Sakurai and Nicholas Bright for sharing their skills!

In December, the senior youth group joined the junior youth group for a Christmas celebration. We enjoyed pizza, cookie decorating and testing their dexterity skills by opening gifts with oven mitts.

We look forward to more amazing events in 2024.

Respectfully Submitted,
Donna Bright (Youth Leadership Team)

FINANCE REPORT

Summary: 2023 Financial Report

	2022 Actual	2023 Budget	2023 Actual
Income			
Donations	314120.48	319800	319015.26
Rental and Interest Income	31090.18	31000	30934.00
Fund Raising	15707.24	17700	16049.51
CTF Bowley Investment	1165.20	1000	1213.76
CTF Ministry Trust Fund Dividends	7514.46	7000	7855.23
CTF GIFT Project Fund Dividends	1288.52	1100	1086.82
CTF Hollyer Bequest Fund Dividends	2741.16	0	4160.30
CTF Memorial Fund Dividends	1174.44	1000	1223.36
CTF Bequest Fund Dividends	1059.04	900	1692.50
CTF 2nd Clergy Sed-Aside Fund Dividends			331.74
Funeral Donations	900.00	1000	1820.00
Funeral and Wedding Flower Donations	550.00	400	500.00
Transfer from Other Parish Funds	0.00	17500	1962.50
Summer Student Grant	4628.00	7200	4651.00
Miscellaneous Income	1502.01	1500	1500.00
Total Income	383440.73	407100	393995.98
Expenses			
Personnel	193629.13	224538	209984.14
Utilities	18249.53	18100	19873.16
Facilities Management Church	16604.11	17000	21700.60
Financial & Insurance	17362.05	21169	21427.13
Diocesan Expense	76088.40	75485	72452.65
Office and Admin	8148.22	9000	7843.05
Communications	1296.27	1250	953.22
Music & Licenses	564.02	660	606.94
Christian Education Program	1878.76	2100	1486.94
Other Program Costs	5562.22	6900	7270.99
Transfer to Church Property Improvement Fund	5000.00	5000	5000.00
M&O Commitment	31412.05	31980	31901.53
Transfer to Training Fund	500.00	500	500.00
Transfer to 2nd Priest Set-Aside Fund	0.00	0	0.00
TOTAL EXPENSES	376294.76	413682	401000.35
NET INCOME/(EXPENSE)	7145.97	-6582	-7004.37

Balance Statement for General Ministry Fund:

Carry-over from past years	0.00	7146	7,145.97
Net Rev/(Exp) less carry-over applied to Rev	7,145.97	-6582	-7,004.37
Carry-over to next year	7,145.97	564	141.60

Status of Funds 2023

#	Account Name	Balance Jan. 1	Revenue in year	Expenses in year	Balance Dec. 31	Comments
(A) Diocesan Accounts - Consolidated Trust Fund (CTF):						
N/A	Consol'ed Trust Accounts	7,364.40	478.32	478.32	7,364.40	See Note 1, below.
2510	Ministry Fund	158,540.67	8,464.39	7,855.23	159,149.83	See Note 2, below.
2554	Church Prop. Impr. Fund	1,065.75	49.32	0.00	1,115.07	The \$49.32 dividend was capitalized
2615	Bowley Endowment	25,000.00	1,213.76	1,213.76	25,000.00	Dividends are used for Christian education.
2761	CCBC Project Fund	30,000.00	1,086.82	5,918.54	25,168.28	See Note 3
2772	John Hollyer Fund	68,680.67	0.00	68,680.67	0.00	See Note 4
2792	Memorial CTF Fund	30,000.00	1,223.36	9,391.64	21,831.72	See Note 5
2804	Bequest CTF Fund	30,000.00	31,692.50	1,692.50	60,000.00	See Note 6
2834	2nd Clergy CTF Fund	0.00	17,218.93	331.74	16,887.19	See Note 7
Diocesan Accounts TOTAL:		350,651.49	61,427.40	95,562.40	316,516.49	
(B) Parish Accounts:						
N/A	Ministry Trust Fund (MTF)	609.16	635.32	609.16	635.32	Dividends per Note 1 plus parishioner donations.
N/A	Gen. Ministry Fund (GMF)	7,145.97	393,995.98	401,000.35	141.60	
N/A	CPIF-Parish	2,005.88	5,000.00	0.00	7,005.88	Vestry approved annual top-up
N/A	GIFT-CPIF	3,930.45	16,741.72	16,741.72	3,930.45	See Note 3
N/A	Mission & Outreach Fund	24,924.64	31,901.53	32,926.85	23,899.32	See M&O report in this Vestry Package
N/A	Estates & Trusts Fund	52,232.47	4,410.00	34,195.36	22,447.11	See Note 8, below
N/A	Memorials Fund	3,793.36	8,589.28	8,334.97	4,047.67	See Note 9, below
N/A	Garden Club Fund	76.46	0.00	0.00	76.46	
N/A	Service Book Fund	141.62	0.00	132.04	9.58	Expenses were for Library Book Repairs
N/A	Mortgage Fund	0.00	0.00	0.00	0.00	Currently there is no Mortgage
N/A	Rector's Discretionary Fund	0.00	0.00	0.00	0.00	Funds applied towards current RD expenses
N/A	Altar Guild	0.00	4,540.00	4,540.00	0.00	Income in fund used for flowers & worship supplies
N/A	Training Fund	3,000.00	500.00	0.00	3,500.00	Vestry approved annual top-up
N/A	Youth Conference	1,330.00	0.00	0.00	1,330.00	
N/A	Affordable Housing Project	0.00	82,886.30	72,534.80	10,351.50	See Note 10, below
N/A	Second Clergy Set-Aside	18,887.19	0.00	17,849.69	1,037.50	See Note 7, below
N/A	Hollyer House Welcome Pr.	0.00	2,060.00	1,251.20	808.80	For Welcome Baskets, Blinds, Community Room
N/A	Grant for CVITP Program	0.00	3,130.00	0.00	3,130.00	For expenses associated with CVITP Tax Clinics
N/A	Grant for Anti-Hate Security	0.00	7,500.00	0.00	7,500.00	For security investments in church
Parish Accounts TOTAL:		118,077.20	561,890.13	590,116.14	89,851.19	
ALL CCBC FUNDS TOTAL:		468,728.69	623,317.53	685,678.54	406,367.68	

Note 1: These Consolidated Trust Accounts represent the consolidation of 6 accounts formerly reported individually, namely: John Foster Bequest (#2028), William Graham Endowment (#2029), R. Owens Gift (#2030), Bell Bequest (#2031), Bell Family Trust (#2032) and Non-Designated (#2531). Dividends from these accounts are paid to CCBC, deposited in the Parish MTF at year-end and then to the CTF Ministry Fund (#2510) in the new year.

Note 2: Ministry Fund revenue reflects dividends earned in 2023 plus designated donations. Expenses are dividends and donations in 2022 sent to CTF per Note 1.

Note 3: Funds (\$30,000) transferred from CPIF-GiFT to Diocese in late November 2018 for investment until the funds are required at later date. This year \$13,000 was withdrawn for the CCBC new chairs. However only \$4,831.72 of that was required because parishioner

donations for the new chairs totaled \$11,430. The balance (\$8,168.28) that was not required was transferred to the CCBC Memorial Fund per Note 9. Expenses included \$16,261.72 for the new chairs.

Note 4: Funds from John Hollyer Bequest (\$68,680) received in 2018 transferred to Diocese in late January 2019 for investment until the funds are required at later date for the Affordable Housing Project. These funds in CTF were transferred this year to Hollyer House Project at ADO.

Note 5: Funds (\$30,000) transferred from Memorial Fund to Diocese in late May 2020 for investment until the funds are required at later date. See Notes 3 and 9.

Note 6: Funds (\$30,000) transferred from Estates and Trusts Fund to Diocese in late Jan 2021 for investment until the funds are required at later date.

Note 7: Expense includes a transfer of \$16,887.19 to the Diocese for investment until the funds are required at a later date and a Year End transfer of \$962.50 to GM.

Note 8: Revenue includes \$2410 of donations for the new Hymn Books and a non-designated bequest of \$2,000. Expenses include \$2,864.87 for the New Hymn books and a \$30,000 transfer to CTF Bequest Fund in late April for investment until the funds are required at later date.

Note 9: Revenue includes memorial donations and a transfer from the CPIF Gift Fund (\$8,168.28) from the withdrawal from the CTF CCBC Project Fund that was not required for the CCBC new chairs. The Diocese will make the adjustment to the CTF funds as shown. Expenses include additional live-steaming components and accessories, new mics for choir, a new freezer and a new vacuum cleaner.

Note 10: Income includes designated donations; expenses include the transfer of our donations to the Housing Project for Bells Corners Account at Diocese.

Summary: 2024 Budget

	2022 Actual	2023 Actual	2024 Budget
Income			
Donations	314120.48	319015.26	325200
Rental and Interest Income	31090.18	30934.00	31000
Fund Raising	15707.24	16049.51	16400
CTF Bowley Investment	1165.20	1213.76	1000
CTF Ministry Trust Fund Dividends	7514.46	7855.23	7000
CTF GIFT Project Fund Dividends	1288.52	1086.82	875
CTF Hollyer Bequest Fund Dividends	2741.16	4160.30	0
CTF Memorial Fund Dividends	1174.44	1223.36	770
CTF Bequest Fund Dividends	1059.04	1692.50	2100
CTF 2nd Clergy Sed-Aside Fund Dividends		331.74	600
Funeral Donations	900.00	1820.00	1000
Funeral and Wedding Flower Donations	550.00	500.00	400
Transfer from Other Parish Funds	0.00	1962.50	12000
Summer Student Grant	4628.00	4651.00	7200
Miscellaneous Income	1502.01	1500.00	0
Total Income	383440.73	393995.98	405545
Expenses			
Personnel	193629.13	209984.14	229713
Utilities	18249.53	19873.16	17850
Facilities Management Church	16604.11	21700.60	18500
Financial & Insurance	17362.05	21427.13	23600
Diocesan Expense	76088.40	72452.65	57272
Office and Admin	8148.22	7843.05	9000
Communications	1296.27	953.22	1250
Music & Licenses	564.02	606.94	660
Christian Education Program	1878.76	1486.94	2100
Other Program Costs	5562.22	7270.99	7400
Transfer to Church Property Improvement Fund	5000.00	5000.00	5000
M&O Commitment	31412.05	31901.53	32520
Transfer to Training Fund	500.00	500.00	500
Transfer to 2nd Priest Set-Aside Fund	0.00	0.00	0
TOTAL EXPENSES	376294.76	401000.35	405365
NET INCOME/(EXPENSE)	7145.97	-7004.37	180

Balance Statement for General Ministry Fund:

Carry-over from past years	0.00	7,145.97	142
Net Rev/(Exp) less carry-over applied to Rev	7,145.97	-7,004.37	180
Carry-over to next year	7,145.97	141.60	322

Detail: December 2023 Financial Report and 2024 Budget

	2023 Budget	2023 Actual	2024 Budget	Notes
Revenue				
Donations				
Open Collection	300	1,086.95	1,200	1
Undesignated Offerings	314,500	309,564.31	317,000	
Designated Offerings	5,000	8,369.00	7,000	
Cash Over/Short	0	-5.00	0	
Total Donations	319,800	319,015.26	325,200	
Rental and Interest				
Affordable Housing Land Lease	30,000	30,000.00	30,000	
Church Space Rentals	1,000	934.00	1,000	
Interest Earned - General Fund	0	0.00	0	
Total Rental and Interest	31,000	30,934.00	31,000	
Fund Raising				
Pancake Supper	0	0.00	200	
Holly Days Bazaar	16,000	14,921.38	15,000	
Catering	0	0.00	0	
Other Fund Raising	1,700	1,128.13	1,200	
Total Fund Raising	17,700	16,049.51	16,400	
Other Revenue				
CTF/Bowley Endowment Dividends	1,000	1,213.76	1,000	
CTF/Ministry Fund Dividends	7,000	7,855.23	7,000	
CTF/GIFT Project Fund	1,100	1,086.82	875	
CTF/Hollyer Bequest	0	4,160.30	0	
CTF/Memorials Fund	1,000	1,223.36	770	
CTF/Bequest Fund	900	1,692.50	2,100	
CTF/2nd Clergy Set Aside		331.74	600	2
Funeral/Wedding/Baptism Donations	1,000	1,820.00	1,000	
Funeral and Wedding Flower Fees	400	500.00	400	
Transfer from GIFT Fund for Welcoming	3,000	0.00	3,000	3
Transfer from Rector's Discretionary Fund	0	0.00	0	
Transfer from Music/Lib Bequest	5,000	0.00	5,000	3
Transfer from Training Fund	0	0.00	0	
Transfer from Memorials	0	0.00	0	
Transfer from 2nd Clergy Set-Aside Fund	2,000	962.50	0	
Transfer in from undesignated bequest	7,500	1,000.00	4,000	
Grant for Summer Student (Gov. of Canada)	7,200	4,651.00	7,200	
Miscellaneous Revenue	1,500	1,500.00	0	
Total Revenue	407,100	393,995.98	405,545	

Expenses

	2023 Budget	2023 Actual	2024 Budget	Notes
Personnel				
Equalized Cost of Priestly Services + Housing	115,948	105,208.96	115,412	4,6
Deacon (contract)	2,000	962.50	0	
Administrator and Custodian (diocese payroll)	61,990	61,990.08	68,451	
Children's Ministries (contract)	4,400	4,031.00	4,400	
Music Ministry	31,500	30,927.60	32,000	
Summer Student Wages	7,200	4,654.00	7,200	
Casual Wages	500	150.00	500	
Honoraria (supply clergy)	1,000	2,060.00	1,250	
Honoraria (guest speakers)			500	
Total Personnel	224,538	209,984.14	229,713	
Utilities				
Natural Gas	6,500	7,411.35	6,700	
Electricity	5,000	6,377.75	6,500	
Water	1,300	1,364.34	1,300	
Telephone - Church	3,350	3,327.49	3,350	
Cell Telephone & Internet - Rector	1,950	1,392.23	0	5
Total Utilities	18,100	19,873.16	17,850	
Facilities Management Church				
Church Maintenance	8,500	10,545.07	8,500	
Snow Clearance	8,500	11,155.53	10,000	
Total Facilities Management	17,000	21,700.60	18,500	
Financial & Insurance				
Insurance	19,369	19,368.96	21,500	6
Contribution Envelopes	300	251.55	300	
Bank & PAR Charges	1,500	1,806.62	1,800	
Total Financial & Insurance	21,169	21,427.13	23,600	
Diocesan Expense				
Parish Fair Share	74,985	72,020.00	56,772	6
Synod and Conference Fees	500	432.65	500	
Total Diocesan Expense	75,485	72,452.65	57,272	
Office And Admin				
Postage - Office	500	220.19	500	
Photocopying	4,000	3,631.28	4,000	
Office - General	4,500	3,991.58	4,500	
Total Office And Admin	9,000	7,843.05	9,000	
Communications				
Postage - Lychgate	250	108.47	250	
CCBC Website Maintenance	1,000	844.75	1,000	

	2023 Budget	2023 Actual	2024 Budget	Notes
Music (Materials and Licenses)				
Jr/Sr Choir Music	300	229.94	300	
Copyright Licenses	360	377.00	360	
Total Music & Licenses	660	606.94	660	
Christian Education Program				
Adult Christian Education	900	821.44	900	
Church School Program	1,200	665.50	1,200	
Total Christian Education	2,100	1,486.94	2,100	
Other Program Costs				
Church Calendars	0	0.00	0	
Youth Ministry (Jr. & Sr. Youth)	1,000	229.38	1,000	
Welcoming & Hospitality Ministries	750	647.81	750	
Catering Expenses	100	0.00	0	
Funeral Receptions	0	155.75	0	
Pastoral Care	150	104.84	150	
Stewardship	400	275.88	0	
Rector's Discretion	500	430.06	500	
Altar Guild Expense	4,000	5,396.27	5,000	
Training/Development	0	0	0	
Miscellaneous Costs	0	31.00	0	
Total Other Program Costs	6,900	7,270.99	7,400	
Additional Expense Items				
Transfers to Church Property Improvement Fund	5,000	5,000.00	5,000	
Transfer to Training Fund	500	500.00	500	
Transfer to 2nd Clergy Set-Aside Fund	0	0.00	0	
M & O Commitment	31,980	31,901.53	32,520	
Total Expenses	413,682	401,000.35	405,365	
Net Revenue/(Expense)	-6,582	-7,004.37	180	

Balance Statement for General Ministry Fund:

Carry-over from past years	7146	7,145.97	142
Net Rev/(Exp) less carry-over applied to Rev	-6582	-7,004.37	180
Carry-over to next year	564	141.60	322

Notes

1. 2024 donations budget based on results from 2024/2025 stewardship campaign.
2. CTF fund established in 2023.
3. Transfer not needed in 2023. Budgeted for use in 2024.
4. 2023 reflects 60% priestly services costs September to December 2023 during interim period.
5. Covered as part of housing allowance going forward.
6. 2023 budget per diocesan assessment.

FINANCIAL REVIEWERS STATEMENT

I have reviewed the financial statements of the Rector and Church Wardens of Christ Church Bells Corners as at 31 December 2023 and the statements of financial activities for the year then ended as presented and prepared by the Finance Chair, Ed Daley, in cooperation with the Treasurer, Margaret Thomas, as detailed in this Vestry Package.

My review consisted primarily of examining various supporting documents from the bank and Diocese (for the Consolidated Trust Fund). Additionally, various sampling reviews of revenues and expenditures were conducted along with discussions of the financial processes upon which the fairness and accuracy of the financial statements are based.

Based on my review, it is my belief that these financial statements present fairly and accurately the financial position of CCBC as at 31 December 2023 and the results of its activities for the year then ended.

I especially wish to thank the Treasurer, Margaret Thomas, for her cooperation, assistance, patience and understanding during my review. I also thank our clergy, the Finance Chair Ed Daley and the Finance team, as well as the Parish Administrator Susan Whitton for their assistance and cooperation during my review. They are a pleasure with whom to work.

Respectfully Submitted,
Bill Lewis (CPA, PMP Financial Reviewer)

MISSION & OUTREACH COMMITTEE

2023 was another year with some restraints due to Covid etc. However, the committee met, via Zoom each month since Vestry except in July and August. We were saddened by the death of Gail Turnbull who had been an enthusiastic member.

We continued to learn of disasters around the world and in our own country. Decisions were made to send cheques to agencies which are set up to react and assist quickly and effectively. The main criteria have been to assist those least able to help themselves and without effective government support. These decisions are very difficult to make and we pray that our aid is of use.

With fewer restrictions we were able to hold a couple of In-Kind collections, one for the Margaret Meyer Memorial collection of school bags and supplies for schools in the OWECC catchment area. The other was for winter clothing for the Diocesan community ministries (Belong Ottawa) Victoria Andrew is to be heartily thanked for delivering these items.

There has not been a Special Project since 2020 but it was decided to contribute \$4,000 to help fit and furnish the community room and kitchen in Hollyer House to acknowledge with gratitude all the work our rector, Kathryn Otley, committed to the development of the concept and the building of the affordable housing units on church property in this time of great need.

Many thanks are due to all the committee members for their efforts and commitment to outreach. Their reports follow.

Canadian Foodgrains Bank - West Carleton Growing Project

This year the CFGB Growing Project led by parishioners at St. George's, Fitzroy Harbour, to which CCBC contributed \$2,000 for fertilizer, seeded corn in May. The harvest was expected to be good, and to be in late November or December.

We are waiting for news on the harvest, and the value of the crop forwarded to the PWRDF 'envelope' at the Canadian Foodgrains Bank.

Robert Garrett Team Lead

Community Volunteer Tax Programme at CCBC

Canada Revenue Agency (CRA) invited CCBC to continue to participate in the Community Volunteer Income Tax Program (CVITP). This program was designed to assist individuals with modest incomes and uncomplicated tax situations to prepare their income tax and benefit returns. Tax returns are prepared at no cost and even donations are not allowed to be accepted. This outreach program seemed like a natural fit for CCBC and so for the fifth year, under the general auspices of Missions and Outreach, CCBC agreed to participate in the program during the March and April 2023 tax season. Appreciative of the commitment to continue holding tax clinics at CCBC for three years, the CVITP provided two laptops to assist our tax preparers in helping our clients. CRA also provided a \$500 grant to be used to support CCBC's future CVITP work.

Basic information:

1. There were over 30 Tax clinics held between 04 Mar and 28 Apr 23 on Mon and Fri afternoons, Wed evening and Sat morning and afternoons at CCBC.
 - a. All clinics were walk-in. The CCBC custodian set up tables for tax preparers.
 - b. Most popular days were Saturdays and Fridays (70% of the "business").
 - c. One mobile tax clinic was held at Harmer House
 - d. No clinics were held during Holy Week and some were cancelled due to Parish Council meetings and a funeral.

- e. The lack of access to a dedicated printer made it impossible to give the clients a printed summary of their taxes that were sent electronically to CRA.
2. Over 160 tax returns prepared for individuals and couples.
 - a. Clients came from as far away as Orleans, Gatineau, and Dunrobin.
 - b. Several clients were new to Canada, from areas such as Hong Kong, Lebanon, Nigeria, Sri Lanka, and the Ukraine.
3. Approximately 85% of our clients were in response to notices on the CRA website with only about 15% being in response to "local" advertising. Although CCBC Tax Clinic notices had been sent to Harmer House, BCUC, St Martin's, St Paul's, and the mosque most of the clientele responded to the CRA website. The CCBC Electronic sign was however popular.
4. Support:
 - a. CCBC provided excellent administrative support (printing, nametags, answering calls inquiring about clinic dates and times).
 - b. CCBC's custodian provided sterling support in setting up tax preparer stations.
 - c. CVITP provide good online training and real time telephone support to tax preparers.
5. Staff:
 - a. There were 6 Greeters/Vetters with 5 being from CCBC.
 - b. There were 16 Tax Preparers with 5 being from CCBC.
 - c. Languages spoken for Clients included Arabic, Russian, Mandarin, and Korean
6. Overall assessment of past year and look ahead to tax year 2023.
 - a. CRA was appreciative of the work done at CCBC and sent the following letter

Dear Christ Church Bells Corners,

Thank you for partnering with the Community Volunteer Income Tax Program (CVITP) or the Income Tax Assistance – Volunteer Program (ITAVP) in Quebec for the 2023 tax-filing season. Whether you have been part of the CVITP/ITAVP for many years or you are new to hosting free tax clinics, your contribution has made a significant difference in the lives of many Canadians. From January 1st to June 30th of this year, through the dedication and hard work of community organizations like yours, more than 701,710 individuals were able to meet their tax obligations and receive the benefit and credit payments they are entitled to. For Canadians with a modest income, every dollar counts and these payments help with the costs of raising children, living

with disabilities, or just keeping up with the bills. Your desire to support those in need serves as a model of inspiration to others and a testament to the strength of our communities across Canada. In recognition of your great work, please accept the enclosed Certificate of Appreciation signed by the Honourable Marie-Claude Bibeau, Minister of National Revenue. We hope you will continue to participate in the CVITP/ITAVP for years to come.”

- b. Clinics were well staffed but often underutilized and could have handled many more clients. Volunteers are very much appreciated, and they prefer to be busy.
- c. The schedule is based mainly on availability of tax preparers, and we may reduce the number of clinics (Mondays) to get more “business” on other days.
- d. More local communication needed if the tax clinics at CCBC is to be reflective of the local catchment area. This may mean reaching out to local support agencies vice relying on places of worship to disseminate information. This could include visits to OCAPDD and other similar venues. We could use a dedicated person for communication outreach.
- e. Increased communication to immigrant groups and ethnic community centres across the city about the tax clinics at CCBC would help to increase clients from a broader client base.
- f. There was the desire by many clients for appointments however neither the church nor the coordinator had the time to manage that. It would need a dedicated person to do this and handle tax clinic queries.
- g. The lack of a printer made it impossible to give the clients the summary of their taxes that had been sent to CRA electronically. For tax year 2023 we have purchased a small, dedicated printer for CVITP use from the grant money received from CVITP.
- h. CVITP have recently indicated that due to the volume of returns prepared at CCBC we have received a grant of \$2500.

We will begin to prepare for next year’s clinics in the fall, and hope that, once again, parishioners will volunteer to help with the tax clinics that the CCBC CVITP team offers to our local and extended communities.

Bill Lewis CCBC CVITP Tax Coordinator

Multifaith Housing Initiative (MHI)

The annual general meeting of MHI was held on 23 April 2023, with ~200 in attendance from a variety of faith groups. In 2022 MHI provided affordable housing for ~400 people at

its 4 properties (The Haven, Blake Boul., Somerset Gardens, Kent St.). MHI is currently developing its relationship and terms of agreement with the commercial developer of a project called "Dream LeBreton Flats". This project is planned as 2 towers containing 608 units, of which MHI's share is 133 units. The estimated cost to MHI is \$70.3M, the majority of which MHI hopes to obtain as grants from various levels of government plus a favourable mortgage from CMHC. MHI has also formed a partnership with our diocese and the parish of Julian of Norwich regarding the development at that parish of a project called "The Anchor". With MHI's involvement in these two new projects, their managerial, financial and legal challenges are becoming more complex and the organization has undergone some recent restructuring to meet these challenges.

Victor Wehrle Team Lead

Ottawa-Carleton Association of Persons with Developmental Disabilities (OCAPDD)

The partnership between CCBC and Silver Spring Farm has been a longstanding one. Silver Spring Farm is home to 21 adults with developmental disabilities living in three residences (Moffat, Charette, and Campbell).

For the fourteenth year, parishioners have once again demonstrated their generosity by donating items for Christmas stockings (gift bags) at Silver Spring Farm. Many thanks again to Donna Bright for organizing the lists and setting up the angel tree! It was no surprise that parishioners were eager to sponsor a Christmas bag stuffed with gifts based on the wishes of the resident they chose. The gift bags were sorted and delivered the week before Christmas much to the delight of the Silver Spring residents. A large gift bag was also prepared for the staff of each residence.

Special thanks this year to Diane Garrett who knitted a pair of lovely woolen mittens for each gift bags...21 pairs!!!

Silver Spring Farm is truly a beautiful place, both inside and out. CCBC makes a significant difference in the lives of the residents at Christmas time.

Victoria Andrew Team Lead

FAMSAC

This was a truly transformative year for FAMSAC Food Cupboard as we finally moved into our new permanent location at Hollyer House in the spring, began our new relationship with the Ottawa Food Bank and were once again confronted with a surge in client demand.

Client Demand

Sadly, the recent trend of demand sharply rising year over year continued as increasing food and housing costs fueled requests for emergency food assistance. In 2023, we provided 1,884 emergency food orders to 474 different households, an increase of 18.6% over last year's record high, and 51% higher than in 2021. Meeting this demand has meant increasing the number of appointments per week and no longer closing one week out of each month. This has put additional strain on our volunteer base, notably those who do client intake and those who manage our food inventory.

Christmas Campaign

Registrations for our Christmas program also increased by 12.9% to 342 from last year's record high. FAMSAC distributed over \$37,000 worth of grocery store gift cards in mid-December, a number that could have been higher had we been less strict about the registration deadline. Many thanks to the members of the Christmas Campaign organizing committee and to the other volunteers who contributed.

New Space at Hollyer House

After several delays, FAMSAC was finally able to move into its permanent, dedicated space Hollyer House in late May. While there were some access challenges due to ongoing construction work, as the year closed, the building and exterior were almost fully completed. All partners in the project are anxiously awaiting the arrival of tenants in the residential portion of the building.

Ottawa Food Bank

In the spring, FAMSAC made the transition to operating as a member agency of the Ottawa Food Bank. The biggest changes associated with this have been the transfer of grocery store bin collection to, and the weekly ordering of much of our food from, the OFB. In addition, we have begun gathering some additional client information not previously captured for reporting purposes. As with all transitions, there were some bumps along the way, but our team has been agile in adjusting.

Our membership in the Ottawa Food Bank has provided FAMSAC with access to a vast network of resources and several valuable opportunities. Most notably, we have been able to partner with the Nepean, Rideau, Osgoode Community Resource Centre to be part of the OFB's Wrap-around Support Initiative. This program allowed NROCRC to hire a support worker in November to assist in connecting clients with other resources beyond emergency food support.

Volunteers

A big thank you to our volunteer coordinator who oversees a group of over 60 dedicated people who collectively contribute thousands of hours to ensuring FAMSAC can fulfil its mission. The board continues to explore the idea of creating a staff position to alleviate the pressure on some key volunteers, noting that FAMSAC is one of very few food cupboards in Ottawa that is entirely volunteer run. Attempts to secure funding for such a position have not been successful to date, however.

Conclusion

While this was, in many ways, a turbulent year due to multiple moves, access challenges, a shift to working with the Ottawa Food Bank and another significant increase in demand; it was also the year in which we were finally able to position ourselves for a more stable future.

Jeremy LeBlanc Team Lead and Chair, Board of Directors

The Hollyer House Welcome Package Group

This group worked through the summer and fall to prepare welcome packages from the parish.

The working group used the designated budget of up to \$2,000 to prepare welcome packages for the new tenants with a focus on practical cleaning items and information about the local community. Janice Bertrand grew house plants, Paula Ennis made dish cloth and dish soap bundles, Liz Hubbard made greeting cards, and the Church School prepared Christmas-cracker style gifts, all items that will lend a cheery touch to the welcome package. Each bucket also included a \$10 gift card donated by Stafford Metro or Bella Corners Giant Tiger. Donated afghan blankets will be available for tenants to choose from while supplies last.

Many thanks to the large team of volunteers who worked so hard on this project to make it a success.

Karen Daley Team Lead

Refuge NOW

2023 was a particularly busy year for Refuge NOW as two sponsored families arrived. The first in mid- January with very short notice and the second in June with a bit more. The Mohammadi family from Afghanistan was sponsored through a Blended Visa Office Referral (BVOR), which means it was pre-approved by Canada and jointly supported by Canada and Refuge NOW. The Syrian AL Mahameed family of 5 was approved as a joint sponsorship in 2021 but only arrived in June 2023.

The Mohammadi family, which should have arrived in 2022, stayed for a week in a Bells Corners motel before moving into a rental house near Carlingwood, quickly furnished and equipped with donations from the 5 churches involved. Only the son spoke some English but on-line translators helped. Shahrokh was registered for high school and Shiba for elementary school, both nearby. Shahrokh quickly started working part time at Produce Depot and his father now works there too. Aghajan and his wife Sara attend ESL classes.

The Al Mahameed family were also moved into rental accommodation furnished and equipped with donations from the churches. They have support and assistance from their family already here, with whom the joint sponsorship was made. Mansour is working at Amazon, his wife, Anoud, is doing ESL in Bayshore and the 3 girls are all in St John Catholic school.

The committee was stretched by the work involved in two sponsorships in one year but is constantly gratified by the continuing support of the five churches - St Stephens, Julian of Norwich, Bells Corners United, Knox United and, of course, CCBC. New members are very welcome to join in this, unfortunately still, very important work.

Caroline Fitzpatrick Team Lead

Mission & Outreach Proposed Allocations for 2023

PRIORITY AREAS / ORGANIZATIONS	VESTRY APPROVED FOR 2023	DESIGNATED IN 2023	PROPOSED ALLOCATIONS FOR 2023
TOTAL DONATIONS		\$830.00	\$31,901.53
Poverty Alleviation			
PWRDF (Primates World Relief and Development Fund)		\$445.00	\$4,000.00
OWECC (Ottawa West End Community Chaplaincy)		50.00	\$1,000.00
CANADIAN FOODGRAINS BANK	\$2,000		\$2,000.00
Support for Those in Need			
REFUGE NOW			\$500.00
FAMSAC		\$1,325.00	\$2,174.32
DIOCESAN COMMUNITY MINISTRIES (GENERAL)			\$4,000.00
HOSPICE CARE OTTAWA (for services & training)			\$1,000.00
NELSON HOUSE			\$2,000.00
MULTIFAITH HOUSING INITIATIVE (MHI)	\$100		\$100.00
ANGLICAN FOUNDATION			\$50.00
The North			
COUNCIL OF THE NORTH			\$4,000.00
Proposed Partners Special Projects up to 20% of Total			
OWECC CAMP OTTERDALE CAMP			\$500.00
HOLLYER HOUSE COMMUNITY ROOM			\$4,000.00
CCBC Emergency Fund up to \$500			
FOOD CARDS			\$190.00
BELLS CORNERS PS (Shoes)		\$200.00	\$187.21
Supporting Individuals in Mission up to \$500			
NO REQUESTS IN 2023			\$0.00
Disaster Relief up to \$5000			
THE CANADIAN RED CROSS - TURKEY & SYRIA EARTHQUAKE APPEAL			\$1,500.00
MÉDECINS SANS FRONTIÈRES TO ASSIST SUDAN REFUGEES			\$1,000.00
THE CANADIAN RED CROSS - NORTHERN AFRICAN RELIEF			\$1,000.00
THE AL AHLI HOSPITAL EMERGENCY RELIEF & CHILD REHABILITATION CENTRE IN THE JERUSALEM PRINCESS BASMA CENTRE (Top-Up to CCBC Appeal)			\$200.00
Youth Allocation \$2,500			
YOUTH ALLOCATIONS (PRESENTED SEPARATELY)			\$2,500.00
TOTAL ALLOCATIONS - 2023		\$2,850.00	\$31,901.53

Youth Allocations

World Vision (<i>Sponsorship of 2 children</i>)		\$1,000
Make A Wish Foundation		\$ 500
FAMSAC		\$ 500
Operation Come Home		\$ 500

Proposed Pre-Authorized Allocations for 2024

Fund for Disaster Relief (as needed)	up to	\$5,000
Canadian Food Grains		\$2,000
CCBC Youth Allocation		\$2,500
Multifaith Housing Initiative (annual membership)		\$ 100
CCBC Emergency Funds	up to	\$ 500
Supporting individuals in Mission	up to	\$ 500

Special Projects for 2024

Up to 20% of the general allocation funds be set aside in support of mission and outreach work during 2024 and any funds not expended to be rolled back into the M&O funds for general distribution according to parish priorities.

Respectfully Submitted,
Margaret Thomas (Treasurer)

This 2023 report is respectfully submitted with thanks to all on the committee and the continuing support of the parish by the outgoing Chair, *Caroline Fitzpatrick*.

NOMINATIONS COMMITTEE

* Denotes member of Parish Council

As Chair of the Nominations Committee for Vestry, I am happy to report that we have a full slate of volunteers for our 2024 year! We welcome our new Incumbent, The Rev. Monique Stone as she begins her Ministry amongst us. We also welcome Janice Bertrand and Val Steeves to positions of Deputy Wardens. Thanks to Donna and Sharron and all those involved and I pray that 2024 will be filled with "New Beginnings"!

Respectfully Submitted,
Marni Crossley (Chair of Nominations Committee)

Bishop's Appointments	
*Rector	The Venerable Monique Stone
*Assisting Priest	LCol. the Reverend Mike Gibbons
Rector's Appointments	
Honorary Assistant	The Rt. Rev. Peter Coffin
*Rector's Warden	Sharron Hamilton
Altar Guild Coordinator	Sheila Dunlop
Adult Education Coordinator	VACANT
*Church School Support Team Chair	Donna Bright
Prayer Circle Coordinator	Joan Jackson-Balfour
Vestry Clerk	Heidi Pizzuto
Honorary Clergy	The Right Reverend Peter Coffin
*Youth Leadership	*Donna Bright, Susan Whitton, Megan Sproule Jones
Pastoral Care	Marni Crossley
Wardens' Appointments	
*Finance Cttee Chair	Ed Daley
Treasurer	Margaret Thomas
Treasurer Back-up	Donna Bright
Envelope Secretary	Gary Chivers
Envelope Secretary Back-Up	Patrick Waterman
Stewardship Cttee Chair	NOT A STEWARDSHIP YEAR
*Mission & Outreach Cttee Chair	VACANT
*Facilities Management Cttee Chairs	Monty McGuire & Ken Peake
Sidespersons Coordinator	Ian Balfour
Nominations Cttee Chair	Marni Crossley
Screening-in-faith Coordinator	Sheila Dunlop
Parish Council Secretary	Heidi Pizzuto
Elected Positions	
*Peoples' Warden	Donna Bright
*Deputy Warden (1 of 2)	Janice Bertrand

*Deputy Warden (2 of 2)	Val Steeves
*Synod Delegate (1 of 4)	Ed Daley (1 of 2 years)
*Synod Delegate (2 of 4)	Shirley Smith (2 of 2 years)
*Synod Delegate (3 of 4)	Eileen Chivers (2 of 2 years)
*Synod Delegate (4 of 4)	Sheila Coxworth (2 of 2 years)
Synod Alternate (1 of 2)	Mary Bush
Synod Alternate (2 of 2)	Rob Hubbard
*Parish Council Member-at-Large (1 of 6)	Marni Crossley
*Parish Council Member-at-Large (2 of 6)	Don Bush
*Parish Council Member-at-Large (3 of 6)	Patrick Waterman
*Parish Council Member-at-Large (4 of 6)	Nick Bright
*Parish Council Member-at-Large (5 of 6)	Paula Ennis
*Parish Council Member-at-Large (6 of 6)	Colin Franklin
Union Cemetery Board CCBC Rep (1 of 3)	Colin Franklin
Union Cemetery Board CCBC Rep (2 of 3)	Bill Irwin
Union Cemetery Board CCBC Rep (3 of 3)	Cathy Ginn (Co-Chair)
Ministry Fund Trustee (1 of 3)	Gary Chivers
Ministry Fund Trustee (2 of 3)	Ted Parsons
Ministry Fund Trustee (3 of 3)	Victor Wehrle
Financial Reviewer	Bill Lewis
Assigned Positions (recruitment supported by Nominations Committee - for information only)	
Holly Days Bazaar 2024	Shirley Smith & Paula Ennis
Holly Days Bazaar Understudy	
Holly Days Bazaar Support Team Chair	Marni Crossley
Fall Books & White Elephant	
Pancake Supper 2024	Donna Bright, Susan Whitton Megan Sproule-Jones
Pancake Supper Understudy	Paula Ennis (2025) Val Steeves (2026)
8 AM Sunday Coffee Roster	Marni Crossley
10 AM Sunday Coffee Roster	Susan Whitton
Lychgate Editor	Vickie Townson

MINUTES**Christ Church Bells Corners
168th Annual Vestry Meeting
Sunday, February 26th, 2023
Hybrid Meeting (In-Person & Over Zoom)**

1. **Acknowledgement of the Land** – The Venerable Kathryn Otley, Incumbent and Chair of Vestry, opened the meeting with CCBC’s traditional land acknowledgement.
2. **Welcome & Zoom Protocols** – Kathryn welcomed everyone to the meeting and Parish Administrator Susan Whitton reviewed the zoom protocols for those attending virtually. Kathryn read the Diocese of Ottawa Declaration of Qualifications to vote as a member of Vestry, (CBR’s c5, 02a) to those present in-person and online. Attendance was taken of the online participants (16 people) and an attendance sheet was circulated (38 people); for a combined total of 54 attendees.
3. **Opening Devotions:** Kathryn opened the annual meeting at 11:54 am with a prayer.
4. **Appointment of Vestry Clerk:** Kathryn appointed Heidi Pizzuto the Vestry Clerk.
5. **Clergy Remarks:** Kathryn reiterated that members of Vestry had been encouraged to read the Vestry Package before the meeting. She remarked on two items:

First, our challenge to find, and our need for, more and new volunteers. We have an incredible body of volunteers but what Kathryn has noticed, through COVID, and even before, is that our usual volunteers are now also stepping up for other/more roles. We need new people who are joining us to volunteer and one way we are hoping to enable that is by redesigning and redefining roles. One example: the Facilities Management Chair position. Paul Clarke coordinated all the tasks he himself was doing (which was not realistic nor fair for a single person) and redefined them into roles for different people to do in order to make the Facilities Management Chair position more manageable (Parish Administrator, Corporation, indoor tasks, outdoor tasks). From now on, if you are asked to volunteer, you will receive a description of the task which will tell you exactly what is required for your consideration.

Secondly, Kathryn spoke to CCBC’s Strategic Directions for 2023 – Developing a Learning Centre; Serving the Local Community; and Reinvigorating the Youth Program. Kathryn outlined these directions which are based on three proposals that were adopted at Synod: 1. Clarifying our understanding of different types or models of parishes, how they operate, and understanding that, consolidating activities wherever possible to strengthen the overall ministry and promote collaboration of collective resources. One example of this is our diocese looking at endowing the Bishop’s Office which would reduce each parish’s fair share significantly. 2. Focus on building the capacity to equip ourselves for ministry in this new context; a context of online and in-person, aging demographics, and young families who are busy. How do we re-imagine ourselves to be alive and thriving? We don’t want to simply survive and be changed

by the things around us. We want to get ahead of the gap and be the change we want to see in order to thrive. We can do this by sharing modules for parish advancement (e.g. stewardship); 3. Establish resource pods with people who have expertise in a variety of areas who will share that information with our diocese as a whole. This is not about having the diocese do all the work centrally; it is about lifting up the specialties that exist around the diocese and sharing that knowledge with everyone. Ask and listen first and then act with other ecumenical partners. There will be teams in our parish, and in other parishes, who will link with each other to work together, move forward, and engage.

- 6. Acceptance of Minutes of 2022 Vestry Meeting:** The Minutes of the 2022 Vestry Meeting were included in the 2023 Vestry Package. Kathryn asked if there were any errors, omissions, or comments on the Minutes as printed. There being none, Kathryn called for the vote and it was:

V2023-01 MOVED BY Sharron Hamilton and seconded by Bill Lewis that the Minutes of the 2022 Annual Vestry Meeting as presented in the 2023 Vestry Package be accepted.

CARRIED

- 7. Acceptance of 2022 Annual Reports to Vestry:** Kathryn asked if there were any changes, errors, or omissions in the committee reports distributed in the Vestry Package or if there were any questions regarding them. There being none, Kathryn called for the vote and it was:

V2023-02 MOVED BY Caroline Fitzpatrick and seconded by Heather Duncan that the 2022 annual reports to Vestry, as contained in the 2023 Vestry Package, be accepted.

CARRIED

- 8. Presentation of the 2022 Financial Statements and Financial Reviewer's Letter:** Kathryn invited Ed Daley to present the highlights of the 2022 financial statements.

Ed quickly reviewed the financial report noting that our income for 2022 was very strong. Regarding expenses, Ed pointed out that natural gas costs were higher than expected but other expenses tracked as expected. Regarding staffing, the actual was lower than the budget primarily because we received one month of relief for ECOPS from the diocese in 2022. All in all, 2022 ended showing a surplus of \$7,145.97.

Ed then presented the Financial Reviewer's Letter by Bill Lewis who works closely with Margaret Thomas. Ed thanked Bill for his work throughout the year and for his attention to detail to get us to this point on behalf of the parish. Kathryn called the vote and it was:

V2023-3 MOVED BY Ed Daley and seconded by Sheila Coxworth that the 2022 financial statements, including the Status of Funds, and Financial Reviewer's Letter, be accepted as presented in the 2023 Vestry Package.

CARRIED

- 9. Presentation and Approval of 2023 Budget:** Ed reviewed the detail of the 2022 Financial Report and Proposed 2023 Budget noting that a number of budget items remain unchanged. Ed asked if there were questions. There being none, Kathryn called the vote and it was:

V2023-4 MOVED BY Ed Daley and seconded by Bonnie Frost that the 2023 Proposed Budget be approved as presented in the 2022 Vestry Package.

CARRIED

Kathryn expressed her appreciation to Ed Daley for his work as Finance Committee Chair and to members of the committee. Ed then expressed his thanks to the Finance Committee members: Margaret Thomas (Treasurer), Donna Bright (Treasurer Backup), Gary Chivers (Envelope Secretary), Patrick Waterman (Envelope Secretary Backup), Bill Lewis (Financial Reviewer), and Victor Wehrle (past Finance Committee Chair).

Kathryn also thanked the parish as a whole for their generosity and those who manage parish finances so ably, saying that not many parishes in our diocese currently have a surplus.

- 10. Approval of Mission & Outreach Proposed 2022 Allocations:** Caroline Fitzpatrick reported that there was an omission to the first paragraph of the M&O Report at the bottom of page 27 of the Vestry Package. The omitted text is shown in bolded italics below.

“Another year with pandemic restrictions reduced the work of the committee from “in kind” and “hands on” to mostly financial donations and advocacy where possible. However, mugs were collected and delivered to Centre 454, ***crockpots to The Well and kids’ backpacks to OWECC.*** And, please note that during the year \$1,000 was quickly sent to the Red Cross in response to each of three emergencies in Ukraine, Pakistan and Somalia.”

As well, Caroline noted a \$10 error in the M&O Financial Report on page 33 of the Vestry Package such that:

- The first line should read "total donations \$31,410.05"; and
- The last line should read "total allocations 2022 \$31,410.05".
 - To get to these figures, a \$10 reduction to FAMSAC was necessary: it should read \$3,272.64 instead of \$3,282.64.

Caroline called for questions. There being none, Kathryn called for the vote and it was:

V2023-5 MOVED BY Caroline Fitzpatrick and seconded by Sharron Hamilton that Vestry approve the distribution of the 2022 Mission & Outreach funds as set out in the Proposed Allocations column of the 2022 Mission & Outreach Report in the 2023 Vestry Package, including the Youth Allocations.

CARRIED

Moving on, Kathryn again called for the vote and it was:

V2023-6 MOVED BY Caroline Fitzpatrick and seconded by Robert Garrett that Vestry approve the proposed 2023 Mission & Outreach target allocations as presented in the Mission & Outreach Report in the 2023 Vestry Package.

CARRIED

Caroline referred to her “small but mighty” comment saying more people with mighty ideas are needed on the committee. Kathryn thanked Caroline and the “small but mighty” Mission & Outreach Committee for the important work they do. Kathryn added that some of the strategic directions that we have identified for 2023 fit into new people coming together with new ideas joining M&O and working through and with M&O.

11. Presentation & Approval of 2023 Nominations: The Nominations Committee Report was included in the Vestry Package; Marni Crossley (Chair) deferred to Kathryn to address the vacant positions.

Kathryn noted that in the absence of a Deacon, she will assume the position of Adult Education Coordinator. Regarding Facilities Management Committee Chair, the role is being split up as discussed in item 5 above. Kathryn continued that we have only one Deputy Warden at this time; she said she is fine with that but she would prefer we have two. She will continue to work on identifying another moving forward. The only other vacancy that needs to be filled is a Holly Days Bazaar 2023 co-coordinator. Regarding Kathryn’s earlier comments about volunteer recruitment, she will work on filling these positions moving forward. Kathryn said this is the first time in the ten years she has been our rector that we haven’t had a full slate of volunteers. Peter Hunt noted that being a Deputy Warden is very rewarding and if anyone is interested, they are welcome to speak with him. Kathryn called for the vote and it was:

V2023-7 MOVED BY Marni Crossley and seconded by Paula Ennis that nominations cease and the report of the Nominations Committee as presented in the 2023 Vestry Package be accepted and all nominations be duly approved.


CARRIED

12. Other Business: Susan referred to three Action Items appended to the 2022 Vestry Minutes:

1. The (orange) Pancake Supper binder continues to be lost. If and when the binder is found, the report will be appended. More likely the binder will be recreated as it has now been missing for two years.

2. Regarding parish insurance costs and whether or not part of the costs applied to the rectory which had since been demolished, Kathryn looked in to it and the answer is no, they did not.
3. Before COVID, hybrid Vestry meetings were not allowed. Kathryn checked with the diocese to find that yes, since COVID, hybrid Vestry meetings like this one are allowed.

13. Adjournment & Closing: There being no further business, the meeting adjourned at 1:16 pm with the recitation of the Grace.



The Ven. Kathryn Otley (Chair)



Heidi N. Pizzuto (Vestry Clerk)

**Motions and Action Items to the Minutes
of the 168th Annual Vestry Meeting
of Christ Church Bells Corner
Sunday, February 26, 2023**

V2023-01 MOVED BY Sharron Hamilton and seconded by Bill Lewis that the Minutes of the 2022 Annual Vestry Meeting as presented in the 2023 Vestry Package be accepted.

CARRIED

V2023-02 MOVED BY Caroline Fitzpatrick and seconded by Heather Duncan that the 2022 annual reports to Vestry, as contained in the 2023 Vestry Package, be accepted.

CARRIED

V2023-3 MOVED BY Ed Daley and seconded by Sheila Coxworth that the 2022 financial statements, including the Status of Funds, and Financial Reviewer's Letter, be accepted as presented in the 2023 Vestry Package.

CARRIED

V2023-4 MOVED BY Ed Daley and seconded by Bonnie Frost that the 2023 Proposed Budget be approved as presented in the 2022 Vestry Package.

CARRIED

V2023-5 MOVED BY Caroline Fitzpatrick and seconded by Sharron Hamilton that Vestry approve the distribution of the 2022 Mission & Outreach funds as set out in the Proposed Allocations column of the 2022 Mission & Outreach Report in the 2023 Vestry Package, including the Youth Allocations.

CARRIED

V2023-6 MOVED BY Caroline Fitzpatrick and seconded by Robert Garrett that Vestry approve the proposed 2023 Mission & Outreach target allocations as presented in the Mission & Outreach Report in the 2023 Vestry Package.

CARRIED

V2023-7 MOVED BY Marni Crossley and seconded by Paula Ennis that nominations cease and the report of the Nominations Committee as presented in the 2023 Vestry Package be accepted and all nominations be duly approved.

CARRIED